



Culpeper Baptist Child Development Center, Inc.

318 S. West St., Culpeper, VA 22701 * (540)825-9798 *
www.culpeperbaptist.org/cdc

March 13, 2020

Dear CDC families,

The health and safety of our CDC children, families, and staff are our highest priorities. As the coronavirus (COVID-19) continues to spread, I want to share some of the actions we are taking. Please be assured that we are working diligently with local and state level officials to stay informed and implement actions accordingly.

Even more than all of the plans and methods listed below, we want all of you to know that Culpeper Baptist Church and the Child Development Center are going to do everything in our power to help our families and staff get through this uncertain time.

Measures Taken

- Enhanced cleaning protocols with additional custodial support
- Attended a briefing by Department of Health on Wednesday, March 11th
- Mandatory handwashing stations
- Enhanced monitoring for signs of illness and more rapid isolation protocols

Latest Developments

- Continuous close contact with local and state health officials
- Monitoring and implementing the Centers for Disease Control's Mitigation Plan shown here: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community-mitigation-strategy.pdf>

CDC Operational Updates

- We will make every effort to remain open to serve our families during this difficult time.
- Beginning Monday, 3/16, pick up and drop off locations will change.
 - All child drop offs and pick ups will happen at the center entrances.
 - Staff will perform a daily health observation and complete a temperature check of each child while parents are still present.
 - Staff members will receive children and belongings and escort children to classroom locations.
 - Staff members will escort children to the entrances upon pick up. Feel free to call ahead to allow for a more rapid pick up. If your child is outside, the playground staff will alert the center office to bring belongings to the door.
- Developments with the coronavirus may result in a decision to close the CDC or alter operational hours; developments include staffing shortage due to illness or potential government mandates.



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- In the event Culpeper County Public Schools close due to coronavirus, CDC will open for all programs (while we remain able to safely do so.)
- We will make every effort to keep you informed by e-mail as timely as possible on any changes to the CDC operations.

What We Need from You

- Practice good hygiene and illness prevention measures at home.
- Be diligent in containing illness – do not report to CDC if you have any symptoms.
- Tell the center within 24 hours if you develop any symptoms (fever, flu-like illness, respiratory illness, etc.) if you have been to the center within the last 2-14 days.
- View the Centers for Disease Control's Mitigation Plan listed above to learn what individuals and families can do to limit exposure to high risk populations.

As the situation continues to evolve, we will closely monitor guidance from local health officials, state level agencies, and the Centers for Disease Control (CDC). Rest assured that as circumstances continue to develop, our top priority will remain the same: the health and well-being of our children, families, and staff.

Culpeper Baptist Church and the Child Development Center have served our community for 70 years. While there is uncertainty in these days, we will do all we can to continue to serve our families and our staff. The faith that is the foundation for what we do will lead us forward.

Respectfully,

Amy Martin, Director